

Marian University Institutional Animal Care & Use Committee

Policy Number 8:

Program Review

Scope:

This policy applies to all policies and procedures of the Marian University IACUC.

Policy Statement:

The IACUC conducts a program review every 6 months as detailed by Animal Welfare Act regulations and the Public Health Service Policy on Humane Care and Use of Laboratory Animals. NOT-OD-22-114 provides clarification on this requirement, including the following language on flexibility of timing of :

“The USDA and OLAW agree that the timing of program reviews can include flexibility of within 30 calendar days of the six-month interval from the last program review, provided there is no forward drift of the date from year to year. IACUCs may review the entire program once every six months or on a staggered schedule. On a staggered schedule, different portions of the program are reviewed over time until the entire program review is completed by the end of the six-month period. The 30-day flexibility also applies to each area of program review on a staggered basis.”

All members (standing, alternate and *ex officio*) are eligible to participate in the semiannual review but, at minimum, the review must be performed by at least two standing members of the IACUC. No IACUC member (standing, alternate or *ex officio*) wishing to participate in an evaluation may be excluded from participating.

Procedure:

1. Members may be assigned to subcommittees. The subcommittees comprise of at least two (2) IACUC members. The subcommittees/members evaluate the program using the OLAW recommended checklist and the Guide, including:
 - a. The IACUC's policies, procedures and responsibility;
 - b. Training program(s);
 - c. Occupational health program;
 - d. Animal environment, housing, security, and management practices;
 - e. Veterinary medical care.
2. The subcommittee/team is provided with an opportunity to evaluate the previous inspection results.
3. Administrative details of the program review:

- a. IACUC Chair (or her/his designee) will coordinate the Program review activities.
- b. IACUC Chair (or her/his designee) will notify all IACUC members of the review schedule in accordance with AWA regulations and PHS policy, which require that all IACUC members must have the opportunity to participate.
- c. The IACUC Chair (or her/his designee) will provide the subcommittee a recommended Program review checklist. At the end of the Program review, the IACUC subcommittee members submit their comments and checklist to the IACUC Chair (or her/his designee). The IACUC Chair (or her/his designee) will prepare a written report (including any minority views) that is compiled for review and approval by signature from a majority of voting members of the IACUC. The report must include information about the status of the program including any recommendations; a description of the nature and extent of the Institution's adherence to the Guide; any departures from the Guide, identified specifically with reasons for each departure stated; any program or facility deficiencies, distinguishing significant deficiencies (i.e., a threat to animal health or safety such as the following: failures in heating, ventilating, and air conditioning systems; inoperative water systems; general power failures of sufficient duration to affect critical areas; inadequate veterinary medical or post-surgical care of animals) from minor deficiencies, and include plans and schedules for correcting each deficiency.
- d. The final report must be submitted to the IO. Failure to adhere to the plan and schedule that results in a significant deficiency remaining uncorrected must be reported in writing within 15 business days by the IACUC, through the IO, to the U.S. Department of Agriculture (USDA) and any federal agency funding that activity.

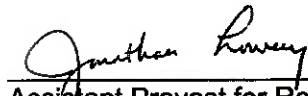
Revision History:

- Version 1, March 29, 2021, approved by IACUC Chairperson and IO with assent by IACUC on 4/9/2021.
- Version 2, approved 1/28/2022 by electronic vote
- Version 3, approved by signature:



MU-Indy IACUC Chairperson

Date: 11/10/23



Assistant Provost for Research & Scholarship

Date: 11/10/2023



Executive Vice President & Provost

Date: 11/17/2023